

Integrated Web Based

Aspiration
E-Leave

Electronic Leave Management

Apply and approve leave on line



Applying for leave and managing your leave balances is now available from Aspiration. Leave management is managed in a secure user friendly environment and leave is tracked and balances are updated automatically each month. This module caters for a variety of different leave types including annual, sick, unpaid, maternity, study etc. There is an option of first level authorisation or first and second level authorisation with e mail notification to managers for approval

Key Features

- Secure on line Leave application and approval
- E Mail Notification of application and approval
- Variable leave benefits for different employees
- Automatic update of monthly leave balances
- Drill down departmental leave reports
- Option of financial leave value recordings

Benefits to Employees

- Easy Access to apply on line for leave
- Leave balances available immediately
- Proof of application

Benefits to Managers

- Easy access to check leave balances
- Approval on line
- Improved leave planning capability
- Leave balances available immediately
- Proof of approval

Benefits to Leave Administrators

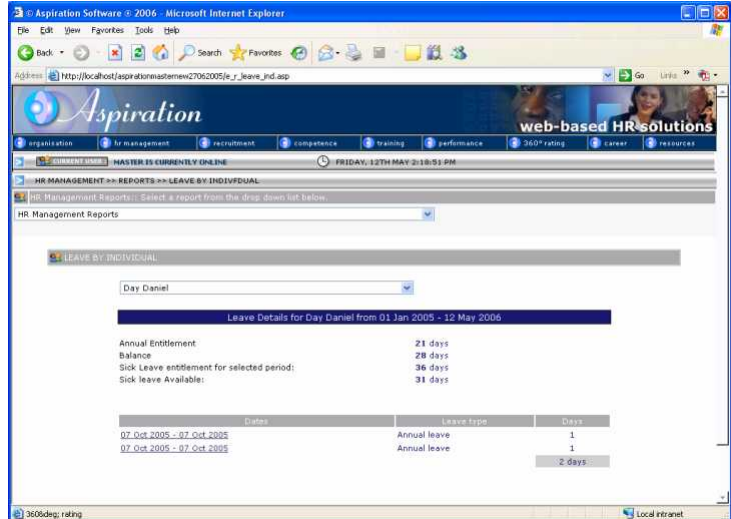
- Eliminate paper chase
- Manage Leave financial liability
- Follow up on leave not taken
- Accurate recording of leave due

Leave Application for Day Daniel

Annual Entitlement:	21 days
Balance:	21 days
Sick Leave entitlement over 36 months:	36 days
Sick leave Available:	31 days

Final Approval received from master administrator on 06 Oct 2005

Leave Application			
Type of Leave		Annual leave	
Leave From:	<input type="text" value="07 Oct 2005"/>	Returning on:	<input type="text" value="07 Oct 2005"/>
		No. of Days:	<input type="text" value="1"/>
<input type="button" value="Save"/> <input type="button" value="Delete"/>			



New Directions in HR Technology

Aspiration has been able to provide some of South Africa's leading companies with effective web based HR software tools

Other Modules available from Aspiration include

- E-Performance Management
- E- 360 Appraisal
- E-Skills Management
- E-Training Administration
- E-Career & Succession Planning
- E-Recruitment
- E-Compensation Review
- E-Employment Equity
- E- Learning Resources
- E- Discipline

Any two or more of these modules can be combined into a single seamless offering at any stage

Aspiration offers the choice of Intranet or Internet installations

Aspiration is a Registered Training Provider with the ETDP SETA



Aspiration is a Proudly South African Company



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TECHNICAL SPECIFICATIONS

The application software code is written in ASP (Active Server Pages), JavaScript and VBScript.

The database engine used is Microsoft SQL Server 7 or later.

The Aspiration Software runs on a centralised server connected to the client's network (or Intranet), and will be located on the client's premises, or for the Internet option, at an agreed Internet Service Provider.

For the client side hosting option the following Microsoft software products and components are required:

- Microsoft - Windows NT Server 4.0 (or later) or SBS 2003
- Microsoft SQL Server 7 or later

For the Internet Service Provider option an Internet connection is the only requirement

The software is configured for Internet Explorer 5.5 (or later).
The system is a web based application.

Aspiration provides the option of automatic employee downloads from existing payroll, HR or ERP Systems e.g. SAP & PeopleSoft



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